# Zebra HR Build Your Edge Build What's Next



## **How to Open Your New ESPP Merrill Account**

Merrill is the administrator for Zebra's Employee Stock Purchase Plan (ESPP). As a participant in the ESPP program, you will need to open an account with Merrill in order to access or receive ESPP purchases.



### Opening an Account Is Quick and Easy

Go to the Merrill Benefits OnLine portal and follow these simple steps:



### Create your Benefits OnLine User ID and password

Click the "Create your User ID now" link under the blue "Log in" button. Follow the directions to create a User ID and password for the new account.

Be sure to have your home ZIP code or if applicable, your hire (seniority) date handy. U.S. employees will need their Social Security number and those outside of the U.S. will need their Zebra person/employee ID number. <u>Use this job aide</u> to get to your person/employee ID or hire (seniority) date in Oracle HCM.



#### Log in to Benefits OnLine

Once you create your User ID and password, click on the link to take you to the <u>Benefits OnLine</u> <u>login page</u>. Use your new credentials to log in, then accept the Terms of Use and establish your communication preferences.



#### Open your brokerage account

On the home page, you will have a task to open a Zebra Technologies Corp ESPP brokerage account in your To-Do list. Click on the "Open account now" link. Select "Limited Individual Investor brokerage account" on the next screen\* and follow the prompts to finish opening your account and certifying your tax status.

As a reminder, even though you open a Merrill account, you will not be able to view anything in the Benefits OnLine portal until January 15, 2021 when the system goes live.



### Still Need Some Help?

Should you have any questions on opening a new brokerage account, Merrill Customer Service is available 24 hours a day, seven days a week at 1-833-ZBRA STK (833-927-2785).

Note: It may take up to 72 hours for your brokerage account to be activated.